


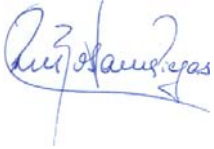




<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		 
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 1 of 19	

## CERTIFIED NATURAL MEAT PROGRAM OF URUGUAY


### CERTIFICATION PROCESS PROCEDURE

Revised by:	Approved by:
  Viviana Cervieri	  Ricardo Robaina
Date: 08 / 14 / 2008	Date: 08 / 14 / 2008

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		 
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 2 of 19	

## CONTENTS

<b>1. OBJECT AND SCOPE OF APPLICATION</b> .....	<b>4</b>
<b>2. REFERENCE DOCUMENTS</b> .....	<b>4</b>
<b>3. OBJECT OF CERTIFICATION</b> .....	<b>4</b>
3.1 MINIMUM INDIVISIBLE CERTIFICATION UNIT.....	4
<b>4. GENERAL REQUIREMENTS FOR CERTIFICATION</b> .....	<b>5</b>
<b>5. CERTIFICATION PROCESS</b> .....	<b>5</b>
5.1 CERTIFICATION SCOPE.....	5
5.2 CERTIFICATION STAGES.....	6
5.2.1 CONTACTING INAC.....	6
5.2.2 SELECTING A CERTIFICATION BODY.....	6
5.2.3 FILLING IN FORMS.....	6
5.3 INDIVIDUAL CERTIFICATION AUDIT.....	6
5.4 GROUP CERTIFICATION OF FARMS.....	6
5.4.1 REQUIREMENTS FOR GROUP CERTIFICATION.....	6
5.4.2 AUDIT OF THE MANAGEMENT SYSTEM.....	7
5.4.3 CERTIFICATION AUDITS.....	7
5.5 CERTIFICATION DECISION.....	7
5.6 INDIVIDUAL CERTIFICATION OF A FARM BELONGING TO A GROUP.....	7
5.7 INCLUSION OF FARMS WITHIN CERTIFIED GROUPS.....	8
<b>6. AUDIT REPORT</b> .....	<b>8</b>
<b>7. CONFORMITY CERTIFICATE</b> .....	<b>9</b>
<b>8. COMMUNICATIONS</b> .....	<b>10</b>
8.1 ON THE FARM.....	10
8.2 ON THE GROUP MANAGER.....	10
8.3 ON THE PROCESSING PLANT.....	11
For processing plants cycle 2 or 3, see ANNEX SP02- 01.....	11
8.4 ON THE ACTING CERTIFICATION BODY.....	11
8.5 DECLARATION OF SHIPMENT IN THE SREE.....	12
<b>9. CERTIFICATION FOLLOW-UP</b> .....	<b>12</b>
9.1 FOLLOW-UP EXTERNAL AUDITS.....	12
9.2 INTERNAL FOLLOW-UP AUDITS.....	13
<b>10.DECISION OF SUSPENSION</b> .....	<b>13</b>
10.1 DECISION OF SUSPENSION OF INDIVIDUAL CERTIFICATIONS.....	13
10.2 DECISION OF SUSPENSION OF GROUP CERTIFICATIONS.....	14
<b>11.CERTIFICATION RENEWAL</b> .....	<b>15</b>
11.1 DECISION OF RENEWAL.....	15
11.2 APPLICATION FOR EXTENSION OF VALIDITY DUE TO PENDING CERTIFICATION AUDIT.....	15

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 3 of 19	

**CONTENTS**



**12.ACKNOWLEDGEMENT OF CERTIFICATION AMONG CERTIFICATION BODIES ..... 16**

    12.1    CERTIFICATION EQUIVALENCE..... 16

    12.2    TRANSFERENCE OF EVALUATIONS BETWEEN CERTIFICATION BODIES ..... 16

**13.CONFIDENTIALITY ..... 16**

**14.TERMINOLOGY..... 16**

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		 
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 4 of 19	

## 1. OBJECT AND SCOPE OF APPLICATION

This document describes the certification process of the Certified Natural Meat Program of Uruguay (CNMPU) and follow-up activities for the certification scheme.

## 2. REFERENCE DOCUMENTS

- Protocol of the Certified Natural Meat Program of Uruguay.
- CNMPU FORM 06a Form of Adhesion: Farm.
- CNMPU FORM 06b Form of Adhesion: Processing Plant.
- CNMPU FORM 07 Declaration of Shipment.
- CNMPU FORM 08 Slaughter Report.
- CNMPU FORM 09 Production Report.
- CNMPU FORM 10 Application for Extension of Validity Due to Pending Certification Audit.
- CNMPU FORM 11 Declaration of beef and lamb operations.
- CNMPU FORM 12 Form for Dropout Application.
- CNMPU FORM 13 Form for Group Manager Registration.

## 3. OBJECT OF CERTIFICATION

Farms and processing plants are the object of the CNMPU certification.


Farms being part of the same company, which are less than 10 Km. far from each other, shall be considered as a single farm to the effects of certification.

In the event that a company comprises farms that are more than 10 Km. far from each other, only those that have been audited shall be awarded certification.

### 3.1 MINIMUM INDIVISIBLE CERTIFICATION UNIT

The minimum indivisible certification unit is formed by all farms having the same DICOSE number of Premises. Therefore, a certified farm can never share the DICOSE number of premises with another farm that is not certified.

Where 2 or more farms share one DICOSE number, and are more than 10 Km. far away from each other, all farms must be audited so that certification is granted.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 5 of 19	

#### 4. GENERAL REQUIREMENTS FOR CERTIFICATION

Certified companies must meet the obligations assumed and undergo the established controls.

General requirements of the CNMPU for certification, as appropriate, include:

- CNMPU protocol
- Group management system
- Communications
- Use of brands and logos
- General Procedures of the System for MCP Management.

#### 5. CERTIFICATION PROCESS

This chapter describes the certification process for farms (individual or group certification) and for processing plants; and states the steps and criteria to be followed in each case.

Should there be any situation that is not considered herein, the Technician in Charge of the CNMPU Program (RTP, Spanish acronym) must be consulted before taking any decision.

##### 5.1 CERTIFICATION SCOPE

It refers to the species (cattle or sheep) for which the company has submitted the certification application.

The scope of a group certification may include both species. To such effects, both species must have been chosen, although not necessarily in the same farm.


Group certification may include both species, but it is not necessary that all farms include both of them.

The scope for farms may be:

- Natural Cattle Production
- Natural Sheep Production
- Natural Cattle & Sheep Production

The scope for processing plants may be:

- Natural Beef Production
- Natural Lamb Production
- Natural Beef & Lamb Production

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 6 of 19	

## **5.2 CERTIFICATION STAGES**

The certification process is divided in the following stages:

### **5.2.1 CONTACTING INAC**

Ask INAC – CNMPU or search the CNMPU website ([www.inac.gub.uy](http://www.inac.gub.uy)) for the list of authorized certification bodies.

### **5.2.2 SELECTING A CERTIFICATION BODY**

The applying companies must select one of the authorized certification bodies for it to carry out audit activities.

### **5.2.3 FILLING IN FORMS**

The applying company must fill in a Form of Adhesion per each farm (CNMPU FORM 06a). In case of group certification, each member of the group must fill in the form.

The applying processing plant must fill in the Form of Adhesion (CNMPU FORM 06b).

Applying companies must also state in said Form the chosen certification scheme (stating USDA, GLOBALGAP, etc.).

## **5.3 INDIVIDUAL CERTIFICATION AUDIT**

The objective of the individual certification audit is to evaluate the situation of the farm or processing plant as to the fulfillment of the requirements established in the CNMPU protocol.

Should non-conformities be found, a new certification audit is to be carried out. In the event that non-conformities are critical or major non-conformities, at least 90 days must elapse from the previous audit.


## **5.4 GROUP CERTIFICATION OF FARMS**

For a group of farms to be awarded certification, the items described herein below must be considered.

### **5.4.1 REQUIREMENTS FOR GROUP CERTIFICATION**

Group certification demands compliance of the following requirements:

- a. Having listed and identified the farms to be included in the group certification (commercial name, DICOSE No. of Premises, and location).

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 7 of 19	

- b. Appointing a group manager, who must register as such before CNMPU (by filling in the Form for Group Manger Registration), and who shall be responsible for managing and controlling the compliance of program requirements on the part of group members.
- c. Preparing a Group Management Manual that includes: i) Procedures for the implementation of the CNMPU Protocol, and ii) a procedure for follow-up internal audits, as well as a plan of execution which establishes at least one evaluation per year for each farm member of the group.
- d. Demonstrating, by carrying out internal audits, that all farms that are members of the group meet all the requirements of the CNMPU. Said audits must have been performed within one year before the beginning of certification audits on farms.

#### **5.4.2 AUDIT OF THE MANAGEMENT SYSTEM**

By auditing the group manager, the certification body must verify compliance of the requirements set forth in 5.4.1. Should non-conformities be found, a new audit must be carried out.

#### **5.4.3 CERTIFICATION AUDITS**

The objective of these audits is to evaluate the situation of farms that are members of the group as to the compliance of the requirements established in the CNMPU.

To such effects, at least a sample equal to the square root of the total DICOSE numbers that are members of the group shall be audited.

No more than 60 days can elapse between the first and the last audit performed on the farms of the sample.

Should non-conformities be found on any of the farms within the audited sample, a new sample must be audited at random. In the event that non-conformities are critical or major non-conformities, more than 90 days must elapse as of the latest audit performed on the previous sample.

#### **5.5 CERTIFICATION DECISION**


It is incumbent on the responsible certification body to make the certification decision.

When full compliance of the requirements of the CNMPU is verified, a conformity certificate is issued with a validity of one year.

Certification is considered to be in force once the conformity certificate has been issued.

#### **5.6 INDIVIDUAL CERTIFICATION OF A FARM BELONGING TO A GROUP**

If a farm belonging to a group with valid certification wants to be awarded individual certification, it must comply with the individual certification process.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 8 of 19	

### 5.7 INCLUSION OF FARMS WITHIN CERTIFIED GROUPS

New farms may be included into the group while certification is in force.

The inclusion process comprises the stages below:

- a. Companies must fill in a Form of Adhesion per each farm to be included (CNMPU FORM 06a).
- b. The manager must perform internal audits on the applying farms.
- c. Certification of the new members shall be ruled by such criteria as established in 5.4, except for the size of the sample.

There may be included up to 10% of the number of farms of the primitive group, with no need for audits by the certification body to be performed.

### 6. AUDIT REPORT

After each audit, the certification body must prepare a report in which it is to be stated the situation of each farm or processing plant audited regarding compliance of the requirements of the CNMPU. In case of group certification of farms, the certification body must also prepare a report on the Audit of the Management System.



A copy of the report shall be given to the person in charge of the farm or processing plant audited, and to the CNMPU. In case of group certification, a copy shall also be given to the group manager.

The audit report must contain at least the following information:

- a. General data of the company audited. There are to be included: commercial name, name of the farm or processing plant (specifying category: cycle 1, 2 or 3), location, DICOSE number(s), name of the person in charge.
- b. Detailed statement of non-conformities. It must be stated if non-conformities are NCC, NCM, or NCm.
- c. Detailed statement of non-conformities regarding the requirements for communications and for the use of brands and logos, as appropriate.
- d. General comments. Possible recommendations or opportunities of improvement shall be included.
- e. Name and signature of the auditor in charge.

The report on the audit of the group management system must contain at least the following information:

- a. general data; name of the group and group manager.
- b. detailed statement of compliance with the requirements established in 5.4.1.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		 
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 9 of 19	

- c. detailed statement of non-conformities. It must be stated if non-conformities are NCC, NCM, or NCm.
- d. General comments; possible recommendations or opportunities of improvement shall be included.
- e. Name and signature of the auditor in charge.

In both situations, the corrective actions plan must be stated in the Audit Report, where appropriate.

## 7. CONFORMITY CERTIFICATE


In all cases the certificate shall be valid for one year and must contain at least the following data:

- a. commercial name
- b. name of the farm or processing plant
- c. location of the farm or processing plant
- d. DICOSE numbers (all certified DICOSE numbers of “Premises”)
- e. scope of certification
- f. version of the CNMPU Protocol used
- g. certification start date
- h. certification expiration date
- i. CNMPU logo according to the scope of certification
- j. Logo of the certification body
- k. Certificate number
- l. Certification scheme applied for.

In the event of group certification, the certificate shall be issued with the name of the group and shall include as part of it an attachment addressing items a, b, c, d and e of the list of data for each farm of the group.

The certification start date cannot be after 30 days following the date of the latest certification audit.

Whenever there are changes in the information shown in the conformity certificate -inclusions, dropouts, scope or others- the certification body must issue a new certificate with a new issue date and keeping the original validity date.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 10 of 19	

## **8. COMMUNICATIONS**

To the effect of providing the Program with the necessary guarantees, and for a good treatment of the flow of information in due time and manner, communication guidelines have been defined for the different actors. Valid communication means are: email from a know email address, fax or traditional mail.

Communications are deemed to be mandatory requirements and their fulfillment shall be verified at follow-up external audits and at certification renewal.

Documentation stated in numbers 8.1 through 8.4. must be kept for at least 2 years.

### **8.1 ON THE FARM**

Every time a certified farm and processing plant agree on the shipment of cattle for the production of natural meat, the farm must forward to the processing plant the FORM 07 “Declaration of Shipment”, which includes the following information:



- a. Date of shipment to the plant.
- b. Commercial name of the premises of departure
- c. DICOSE No. of the premises of departure.
- d. Numeration of the Waybill of Ownership and Movement of Animals.
- e. Number of animals per category.
- f. Detailed description of the Identification System used.(No. of eartags, drawing, brand, other)
- g. Person responsible for shipment.

It is incumbent on the processing plant to verify that the farm has a valid certification at the moment of shipment. To verify so, it must check the DICOSE number of premises stated in FORM 07 against the DICOSE numbers of the list of certified farms published in the CNMPU webpage.

### **8.2 ON THE GROUP MANAGER**

The group manager must communicate the following to the acting certification body and to the CNMPU:

- a. Inclusions and dropouts of farms that are members of a group
- b. suspension of certifications to farms
- c. cancellation of suspensions.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		 
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 11 of 19	

### 8.3 ON THE PROCESSING PLANT

Certified processing plants must forward to the acting certification body and to the CNMPU, the digital forms FORM 08 “Slaughter Report” and FORM 09 “Production Report”.

The “Slaughter Report” (FORM 08) must be forwarded within the 5 working days following the slaughter date of animals coming from certified farms intended for the production of natural meat. The information required is as follows:

- a. Herd number.
- b. DICOSE number of departure premises.
- c. Numeration of the Waybill of Ownership and Movement of Animals.
- d. Slaughter date.
- e. Categories.
- f. Number of animals.
- g. Live weight (Kg).
- h. Over the hook weight (Kg).
- i. Amount (USD).

The “Production Report” (FORM 09) must be submitted within the five working days following the production date of the natural meat. The required information is as follows:

- a. Commercial name
- b. Name of the processing plant
- c. Deboning date
- d. Numbers of herds used
- e. Name of cuts
- f. Number of units per carton
- g. Number of cartons per cut.
- h. Weight (kg) per carton.
- i. Label numbers used.


For processing plants cycle 2 or 3, see ANNEX SP02- 01.

### 8.4 ON THE ACTING CERTIFICATION BODY

The acting certification body must forward to the CNMPU a copy of the documents regarding certification and follow-up, and a half-yearly update report.

Documents to be submitted and the terms to do so are stated herein below:

- a. FORM 06a and FORM 06b “Form of adhesion”, up to 2 working days before the first certification audit is performed on the farm, processing plant or applying group.
- b. Conformity certificate and related Audit Reports, up to 15 days following the issue date of the certificate.
- c. Reports on follow-up audits, up to 5 days after said audits have taken place.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 12 of 19	

- d. FORM 10 “Application for Extension of Validity due to pending audit”, up to 15 days before certification expiration date.
- e. FORM 12 “Form for dropout application”.

Half-yearly update reports correspond to the periods January-June and July-December of each year, and must be sent to the CNMPU within the first fortnight following the closing of each period. Reports must include at least the following information:

- a. List of Forms of adhesion received.
- b. List of companies in certification process, stating in detail in which stage of the process they are.
- c. List of inclusions.
- d. List of dropouts.
- e. List of changes occurred to the information shown in conformity certificates.
- f. List of conformity certificates issued.
- g. List of numeration ranges of labels used by each processing plant.

### **8.5 DECLARATION OF SHIPMENT IN THE SREE**

The exporter or its agent, must check the field corresponding to “Carne Natural” (Natural Meat) in the Exports Electronic Register System (SREE, Spanish acronym) when declaring an operation with Natural Meat.

## **9. CERTIFICATION FOLLOW-UP**

The purpose of follow-up is to verify the fulfillment of the general requirements of the CNMPU for certification, during the period of validity of the conformity certificate.


At this stage compliance of the protocol is verified, as well as compliance of requirements regarding communications and the use of brands and logos. In the event of group certification, compliance with the group management system is also verified.

Certification bodies are responsible for implementing external follow-up audits on the farms, processing plants and groups that have been awarded certification and whose certificate is in force.

Group managers are responsible for implementing internal follow-up audits on the certified farms members of the group.

### **9.1 FOLLOW-UP EXTERNAL AUDITS**

The CNMPU may request certification bodies to perform such external audits as it deems necessary.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 13 of 19	

The certification body may also carry out follow-up audits in the event that significant changes occur to staff, equipment, internal organization or to any other aspect relevant for certification, or if claim analysis or any other information shows that the certified product does not meet the requirements of the established certification.

## 9.2 INTERNAL FOLLOW-UP AUDITS

Group managers must carry out internal follow-up audits according to the plan submitted to the certification body during the management system audit.

Each farm member of a group must be audited by the manager at least once a year.

## 10. DECISION OF SUSPENSION

The decision of suspension of the certification in force depends on the type of non-conformities that are found concerning the general requirements for certification.

### 10.1 DECISION OF SUSPENSION OF INDIVIDUAL CERTIFICATIONS

The following criteria shall apply in the event of suspensions to farms or to processing plants, according to the non-conformities found during follow-up external audits:

#### *Critical Non-conformities:*

An immediate 90-day suspension shall be applied to the certification of the farm or processing plant. Once said term has elapsed and the Non-conformity has been solved, certification shall be valid again. Otherwise, certification shall be cancelled.

#### *Major Non-conformities:*


An immediate 30-day suspension shall be applied to the certification of the farm or processing plant. Once said term has elapsed and the Non-conformity has been solved, certification shall be valid again. Otherwise, certification shall be cancelled.

#### *Minor Non-conformities:*

A deferred 30-day suspension shall apply.

#### *Non-conformities regarding Communications and the Use of Brands and Logos:*

A deferred 30-day suspension shall apply.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 14 of 19	

In all cases deferred suspensions require the documented solution of non-conformities before the date on which the suspension is actually applied, so as to keep certification valid.

## **10.2 DECISION OF SUSPENSION OF GROUP CERTIFICATIONS**

The following criteria shall apply in the event of suspensions to farms members of a group of producers, according to the non-conformities found during follow-up external audits:

### *Critical or Major Non-conformities:*

Certification of farms in which non-conformities have been detected during follow-up audits shall be suspended. After suspending the farm showing the problem, another farm member of the group must be immediately audited in order to complete the size of the sample.

According to the audit results of this new farm, decision shall be made as to whether validity of group certification continues, or whether an immediate or deferred suspension is applicable.

- a. If compliance with the general requirements of the CNMPPU is verified, group certification is maintained for one year as provided for in 7 above.
- b. Should any NCC or NCM be found, group certification shall be suspended. A minimum period of 90 days must elapse before the certification process begins again.
- c. Should any NCM be found, a 30-day deferred suspension shall be applied to the group.

Should any non-conformity be found regarding the requirements for Communications and Use of Brands and Logos, a 90-day deferred suspension shall be applied to the group.

Farms whose certification has been suspended owing to detection of NCC or NCM, may recover their condition of certified farm after an elapsed period of 90 days, provided that they have solved the NC. The certification process shall be ruled by the criteria established in 5.3 and 5.5 above, for both obtaining an individual certification and being accepted as member of a certified group. Should the latter be the case, the expiration date of certification shall correspond to that of the group's certification.


### *Minor Non-conformities:*

A 30-day deferred suspension shall be applied to farms of the sample in which non-conformities are found.

### *Non-conformities in Communications and Use of Brands and Logos:*

A 90-day deferred suspension shall be applied to farms of the sample in which non-conformities are found.

In all cases deferred suspensions require the documented solution of non-conformities before the date on which the suspension is actually applied, so as to keep certification valid.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 15 of 19	

## 11. CERTIFICATION RENEWAL

The process of renewal entails verifying, by means of a renewal audit, that a processing plant, farm or group of producers meets the general requirements of the CNMPU for certification, in a way to maintain the certification validity for a new annual period.

To keep certification, the farm, processing plant or group of producers certified, must meet the provisions of numerals 5.3 or 5.4 of the certification process, as appropriate.

At this stage, apart from verifying compliance of the protocol and of the group management system, such as in the case of first time certification, compliance of requirements regarding communications and use of brands and are also verified.

### 11.1 DECISION OF RENEWAL

Alter compliance of the general requirements of the CNMPU has been verified, a conformity certificate shall be issued with a validity of one year.

Where non-conformities are detected during individual renewal audits, provisions of numeral 5.3 above shall apply. In the event of group renewal, numeral 5.4 shall apply.


The certification process shall be deemed to have finished once the conformity certificate is issued, which must occur by or on the expiration date of the certification in force with a view to keep continuity of the certification for a new annual period.

### 11.2 APPLICATION FOR EXTENSION OF VALIDITY DUE TO PENDING CERTIFICATION AUDIT

In the event that the renewal process cannot be completed before the expiration date of the certification in force, the company or group of producers may apply for an extension. To apply for the same the acting certification body must submit to the CNMPU FORM 10 “Application for extension of validity due to pending certification audit”, which must be received by the CNMPU up to 15 days before expiration date of the certification in force.

Extension shall be granted for 60 days as of the expiration date of the certification in force. Should said term have elapsed without any new certification being issued, the processing plant, farm or group of producers shall lose its certification.

In the event that extension is applied for, the date of beginning of the renewal certificate issued must be the same as the first day following the expiration date of the previous certificate.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 16 of 19	

## 12. ACKNOWLEDGEMENT OF CERTIFICATION AMONG CERTIFICATION BODIES

### 12.1 CERTIFICATION EQUIVALENCE

Certification granted by any of the authorized certification bodies shall be considered equivalent to all effects by all the other authorized certification bodies.

### 12.2 TRANSFERENCE OF EVALUATIONS BETWEEN CERTIFICATION BODIES

Certification of farms, groups of farms, or processing plants may be renewed by a certification body different from the one that issued the previous certificate.

The CNMPU shall evaluate the cases of certified companies or groups whose evaluations have been carried out by certification bodies which are no longer authorized. Depending on the reason for authorization removal:

- Certification granted may be kept until its expiration date, or
- A renewal audit must be performed by another authorized certification body.

## 13. CONFIDENTIALITY

Specific information of the companies that is received by the CNMPU, certification bodies or people involved in the certification process, shall be treated as confidential to all effects.

## 14. TERMINOLOGY


Company: corresponds to a commercial name, it may be constituted by one or more farms or processing plants.

Processing plant: slaughter plant, deboning plant, or plant for the preparation of meat products, authorized by the Ministry of Livestock, Agriculture and Fisheries (MGAP, Spanish acronym).

Certification body: independent third party organization authorized by the CNMPU to grant certifications.

Certification Audit: audit carried out by the certification body on companies applying for certification with the purpose of evaluating the compliance of the program requirements and granting certification.

Audit of the Management System: audit performed by the certification body on the group manager with the purpose of evaluating compliance of the requirements for group certification.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		
SP – 02 Rev. 1	Issued 08 / 14 / 2008	Page 17 of 19	

Follow-up External Audit: audit performed by the Certification body, with the purpose of evaluating compliance of the Program requirements during the period of validity of certification.

Follow-up Internal Audit: audit performed by the group manager on the farms with the purpose of evaluating compliance of the Program requirements.

Non-conformity (NC): failure to meet the specified requirements.



Critical Non-conformity (NCC): where non-conformity affects a critical point of the protocol.

Major Non-conformity (NCM): where a Major defect on the protocol is detected.

Minor Non-conformity (NCm): where a minor defect on the protocol is detected.

Conformity Certificate: document that certifies compliance of the requirements of the Protocol of the Certified Natural Meat Program of Uruguay.

Authenticity Certificate: document that guarantees institutionally the awarded certification.

<b>SPECIFIC PROCEDURE</b>	<b>CERTIFICATION PROCESS</b>		 
<b>SP – 02 Rev. 1</b>	Issued 08 / 14 / 2008	Page 18 of 19	

<b>ANNEX SP02-01: ADDITIONAL REQUIREMENTS FOR PROCESSING PLANTS WITH DEBONING AND / OR PREPARATION OF MEAT PRODUCTS</b>
---

## 1. OBJECTIVE AND SCOPE OF APPLICATION

The objective is to define the additional requirements that must be met by this kind of Processing plants (Cycle 2 and 3) in order to be included in the CNMPU.

There shall be established a procedure that, based on the operative characteristics of these companies, shall make it possible to keep the chain of custody on the raw materials for the products to be obtained.

## 2. DEFINITIONS

### 2.1. Cycle 2 Plants

Industrial plant that produces bone-in or boneless meat cuts which are destined directly to final consumption, or otherwise to be used as raw materials for further processes.

A “Cycle 2” plant receives as raw materials bone-in meat in half carcasses, quarters or primal cuts, and prepares as final product, secondary bone-in cuts, *mantas*<sup>1</sup> and boneless cuts.

For instance: independent deboners.

### 2.2. Cycle 3 Plants

Industrial plant that produces meat products with substantial transformation processes such as: serving sizing, mincing, cooking, salted, curing, drying, smoked, stuffing, etc.


A “Cycle 3” plant receives as raw materials bone-in or boneless cuts, *mantas*, etc., and prepares as final products, meat-based preparations or preparations with meat, destined to final consumption.

For instance: Jerked beef manufacturers, meat dishes manufacturers, charcuterie producers, etc.

## 3. CERTIFICATION PROCEDURE

- The certification procedure must meet the provisions of number 5.2 of the SP 02 of the CNMPU.
- Document FORM 11 “Declaration of beef and lamb operations” must be filled in.
- The plant must have a written procedure concerning the control of traceability of the certified natural meat used in the process of preparation of the different meat products.

<sup>1</sup> “Manta” is a single boneless piece constituted either by the whole forequarter, or hindquarter, or pistola or butt.

<p align="center"><b>SPECIFIC PROCEDURE</b></p>	<p align="center"><b>CERTIFICATION PROCESS</b></p>		
<p><b>SP – 02</b> <b>Rev. 1</b></p>	<p>Issued 08 / 14 / 2008</p>	<p>Page 19 of 19</p>	

- A report communicating the information corresponding to the product obtained must be made, named “production report”, with such detail as stated in number 8.1.3 of the SP 02 of the CNMPU.